

Order 166-14/15

Passage: 9-0 on 3/2/2015

MICHAEL F. BRENNAN (MAYOR)  
KEVIN J. DONOGHUE (1)  
DAVID A. MARSHALL (2)  
EDWARD J. SUSLOVIC (3)  
JUSTIN COSTA (4)

**CITY OF PORTLAND  
IN THE CITY COUNCIL**

Effective 3/12/2015

DAVID H. BRENERMAN (5)  
JILL C. DUSON (A/L)  
JON HINCK (A/L)  
NICHOLAS M. MAVODONES, JR (A/L)

**ORDER DECLARING AUGUST 22, 2015  
"PORTLAND DOWNTOWN CRAFT SHOW" AS A FESTIVAL**

**ORDERED**, that August 22, 2015 is hereby declared to be the "Portland Downtown Craft Show," sponsored by Maine Crafts Association ("MCA") with a Rain Date of August 23, 2015; and

**BE IT FURTHER ORDERED**, that the Portland Downtown Craft Show Festival Area, Congress Street from High Street to State Street and abutting side streets Avon and Park and Vernon Place, will be closed from 6:00 a.m. to 6:00 p.m. on August 22, 2015, with parking banned from 1:00 a.m. until 6:00 p.m. on the same day (and if held on the Rain Date, the same closings will be on August 23, 2015); and

**BE IT FURTHER ORDERED**, that vehicles in violation of the "no parking" signs in the Festival Area shall be towed at owner's expense; and

**BE IT FURTHER ORDERED**, that the Portland Downtown Craft Show Festival area shall be closed to licensed street vendors as provided in §19-17 of the City Code; and

**BE IT FURTHER ORDERED**, that the Acting City Manager is authorized to issue a revocable permit to MCA under §25-27 of the City Code to conduct said Festival, subject to the direction and control of the City Manager and to the following specific conditions:

- MCA shall be responsible for reimbursing the Police Department and Parking Control Office for services, the Public Services Department for services and permit fee for use of the street, and the City Clerk's Office for licenses;
- MCA shall be solely responsible for trash cleanup at the festival and shall be required to leave a Park Security Deposit (amount determined by the Public Services Director or designee) on file at the Public Services Event Office;
- Under no circumstances may alcoholic beverages be sold or consumed on the streets or public property of said area during said festival;
- MCA shall have sole authority over participating vendors at the event and may charge a fee to vendors for the opportunity to vend at the Festival;

- Conditions for use of grounds and requirements for food service, vending sales, concert licensing, tent and stage installations, and other items specified in a permit issued from Public Services Event Office, shall be adhered to; and
- MCA shall indemnify the City and hold it harmless from and against all claims arising out of activities during said Festival, and shall take out and maintain public liability insurance coverage in the amount of at least **\$400,000** per occurrence for personal or bodily injury, death or property damage for said purpose. This insurance certificate will also list the City of Portland as an additional insured in regards to the “Portland Downtown Craft Show” activities, and the City be endorsed on the policy.

**BE IT FURTHER ORDERED,** that the Acting City Manager is also authorized to issue such other temporary licenses, including licenses for food service establishments, as may be required by the Portland City Code, provided that all other applicable requirements of said Code have been met regarding the operation of said Festival.