



**CITY OF PORTLAND**

**Permitting and Inspections Department**

**Single Concert/Dance Permit Application for Private Property\***

**No more than 5 will be issued for any property in any one calendar year**

**Must apply at least 7 business days in advance of Event**

<input type="checkbox"/> Permit Fee \$50.00	<input type="checkbox"/> Deposit Fee based on attendees: # of Attendees: _____ Fee: _____
	Less than 200     \$100.00
	200-499            \$250.00
	500-999            \$500.00
	1000 +              \$1,000.00

<b>Number of Attendees:</b>		<b>Will Alcohol be consumed:</b>	<b>Yes or No</b>
<b>Applicant Information:</b>			
Business/Group Name(s):			
Business Address:			
Applicant/Contact Person's Name:			
Daytime Phone Number: Phone Number Day of Event:			
Email Address:			

<b>Event Information:</b>		
Name of Festival/Event:		
Location of Event:		
Date of Event:		
Time of Event (start to finish):		
Style of Music: (ex. DJ, Live, Acoustic)		
<b>NOTE: Please utilize back of page if a number of bands or musicians are performing.</b>		
Premises Owner's Name and Address:		
Does the award of this license benefit any City employee?		Y/N
If yes, list name(s) and department(s):		

**MUST INCLUDE:**

**\_\_\_ A Plan of the premises including detail of the dimensions and diagram of the space to be used**

**Read Carefully & Sign:**

I/we, understand that any misstatement of material fact in the above application may result in denial of this license or revocation if a license has already been issued.

Signature \_\_\_\_\_

Date \_\_\_\_\_

*For more information about City Codes regarding Single Concert/Single Dance permits, please see Chapter 4 of the Code of Ordinances at [www.portlandmaine.gov](http://www.portlandmaine.gov).*

**\*If the concert/dance is proposed for city property, you must obtain the necessary permits from Public Assembly Facilities Division. They can be reached at: 207-808-5400.**