



**WINTER BUSINESS SUSTAINABILITY GRANT PROGRAM  
CITY OF PORTLAND  
389 Congress Street, Portland, ME 04101**

Business Owner Name: \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 Trade Name (d/b/a): \_\_\_\_\_  
 Principal Place of Business Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Mailing Address if different from above: \_\_\_\_\_  
 Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Business Structure**

Corporation		Limited Partnership	
Sole Proprietorship		Limited Liability Co.	
General Partnership		Other	

Date Established: \_\_\_\_\_ Taxpayer ID# \_\_\_\_\_

**Description of Business:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Number of Employees:** \_\_\_\_\_ Full-Time (at least 34 hours/week, not including owner)  
 \_\_\_\_\_ Part-Time (not including owner)  
 \_\_\_\_\_ Owner(s) is only employee.

**Program Eligibility:** To be eligible for this program 51% of your employees must qualify as low/moderate income (household income). If the owner(s) is the only employee, owner(s) must qualify as low/moderate income (household income). Please use table below to determine eligibility for this program.

**FY2020 CDBG Income Limits  
Effective July 1, 2020**

<https://www.hudexchange.info/resource/5334/cdbg-income-limits/>  
Portland, ME HUD Metro FMR Area

Number in Household	1	2	3	4	5	6	7	8
Moderate Income 80%	\$54,950	\$62,800	\$70,650	\$78,500	\$84,800	\$91,100	\$97,350	\$103,650

My Business is eligible to apply for this program Yes \_\_\_\_\_ No \_\_\_\_\_ (If you answered no, do not continue with this application. Thank you.





# Income Verification

The program you are participating in is funded in whole or in part with funds from the U.S. Department of Housing and Urban Development. The information that you provide below is confidential and is for reporting purposes only. You must fill out all information to be considered for this program.

## Client Information

Full Name: \_\_\_\_\_ Sex: M \_\_\_ F \_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ Apt # \_\_\_\_\_

Ethnicity: (select only one)  Hispanic or Latino  Not Hispanic or Latino

Race: (select one or more)

- American Indian or Alaska Native
- Black or African American
- White
- Asian
- Native Hawaiian or Pacific Islander

**Please circle the category that fits your family size and income.** Or indicate below:

Number in Household: \_\_\_\_\_ Income Category: \_\_\_\_\_

### 2020 CDBG HUD Income Guidelines

Number in Household	1	2	3	4	5	6	7	8
Extremely Low Income 30%	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Low Income 50%	\$35,150	\$40,150	\$45,150	\$50,150	\$54,200	\$58,200	\$62,200	\$66,200
Low Moderate Income 60%	\$42,180	\$48,180	\$54,180	\$60,180	\$65,040	\$69,840	\$74,640	\$79,440
Moderate Income 80%	\$54,950	\$62,800	\$70,650	\$78,500	\$84,800	\$91,100	\$97,350	\$103,650

My household income exceeds the amounts listed on the table above

I further certify that **ALL** the information I have provided on this form is **TRUE** and **CORRECT** and I acknowledge the agency, the City of Portland and the Department of Housing and Economic Development right to verify same.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

If you have any questions, please contact Kelley Walsh at 207.874.8731 or [kwalsh@portlandmaine.gov](mailto:kwalsh@portlandmaine.gov)  
Thank you for your cooperation. **Income limits effective 07.01.2020 – 06.30.2021**