



151 Farmington Ave
Hartford, CT, 06156

Date: July 2, 2020

Re: City of Portland

We're sending you an electronic file with your plan documents

Thank you for doing business with Aetna. Enclosed are your plan documents. Here are a couple of other things to keep in mind as you review this material.

For your employees

Members can find their benefit information on their secure member website. They can go to **Aetna.com** to log in or sign up.

For people with disabilities

We offer free aids and services to people with disabilities to help them communicate with us. If a member needs these services, have them call the number on their ID card.

Book-Certificate-Aetna Vision Preferred
Schedule of Benefits-Aetna Vision Preferred
Policy-Aetna Vision Preferred
Plan Sponsor Letter
Member Letter
Federal Notice – 1557 Notice

When reviewing your plan documents

When you use these documents, you agree not to change their content in any way without our consent. By using these letters you also agree to indemnify and hold us harmless for all loss, liability, damage, expense, cost or other obligation we may incur or be required to pay as a result of any claim, demand or lawsuit brought by any party (including yourself) arising from or in connection with any unauthorized changes.

If you have any questions, please contact your account manager.

Sincerely,
Aetna

Aetna is the brand name used for products and services provided by one or more of the Aetna group of subsidiary companies, including Aetna Life Insurance Company and its affiliates (Aetna).