



Public Works Department
Christopher Branch, Director

Dear Valued Customer,

Before you apply for a permit, please carefully review the Permit Types below to identify the correct classification of your project. Some Permit Types are broken down further into Work Classes (listed below the Permit Type description). Please select the correct Permit Type **and** Work Class at the time of submission or your application will need to be resubmitted. After reviewing the descriptions below, please contact the Public Works Department by emailing PortlandStreetOpenings@PortlandMaine.Gov or (207) 874-8822 if you are unable to determine the correct classification for your project.

PERMIT TYPES and WORK CLASSES:

Excavation Permit - any excavation within the public right of way. Depending on the area of excavation you will be required to pick one of the work classes as described below.

- **Street Opening** - for excavation anywhere within the right of way not relating to sewer or drainage work.
- **Sidewalk Only** - for sidewalk excavation area only not to include any granite curb removal or reconstruction.
- **Waste Water** - for excavation anywhere within the right of way used exclusively for work relating to sewer laterals connecting to sewer mains within the right of way.
- **Esplanade** - for excavation within grass or gravel areas only. Used for road shoulder excavation or the grass area between the sidewalk and street.
- **Block Permit** - used exclusively for utility work where they will be replacing entire main line utilities.
- **Sewer Lateral Connection Inspection** - used exclusively for an inspection on private property with work relating to sewer lateral connections to sewer mains.

Occupancy Permit - used to occupy the public right of way. Depending on the area being occupied you will be required to pick one of the work classes as described below.

- **Street Occupancy** - to be used to occupy a legal parking space without restriction of the on street parking signs and regulations. Not to be used to occupy handicap parking spots nor any other non-designated parking spot. Use this work class if you will be occupying both the street and sidewalk.
- **Sidewalk Occupancy** - to be used to occupy the public sidewalk. You will be required to maintain appropriate sign-age routing pedestrians around your closure and there are additional charges to put heavy equipment on the sidewalk.

Solid Waste Bulky Item - used for residential waste that is too large to fit into city trash bags due to either size or weight.

- **Bulky Item** - Any piece of residential waste unable to fit into city trash bags. Depending on the size of the item to be picked up there may be a fee for us to pick it up and handle the disposal. No hazardous materials will be accepted. Payment is required during submittal of application if necessary.

