

## **Portland Continuum of Care**

September 9, 9:00-12:00

Back Bay Room, 196 Lancaster Street

Attendance: Jon Bradley, Adam Harr, Vickey Rand, Ginny Dill, Veronica Ross, Rob Parritt, Norman Maze, Scott Tibbitts, Amy Grommes Pulaski

### **1) Introductions & Overview**

Everyone introduces themselves.

### **2) Accept Meeting Summary**

There is a motion to accept the meeting summary from Sept 2. This is Seconded and approved unanimously.

### **3) Remaining NOFA sections.**

The group reviewed the remaining sections of the application, the attachments, the priority listing, and other questions that were not answered. They answered any remaining questions posed by Scott. Scott will proofread the application and check the math. He will post the final on Monday and upload it on Tuesday.

**There is a motion to approve the NOFA application as submitted. Seconded. No discussion. All in favor, unanimous.**

### **4) Governance revisions for NOFA Submission**

Vickey and Jon review the changes they made to the Governance. There are several sections that have been edited and are highlighted. They have created a steering committee. They have added language regarding the CoC Board of Directors, mission & purpose, meeting time, operation of the PCOC, posting locations, voting rights, committees and working Groups, appeals, reallocation procedure, and adding a mailing address.

The group discusses how to expand membership and attendance to the CoC meetings. They discuss how at the MCOC they have Big Thinking Topics. They also discuss adding language around having a quorum, but decide to add that at a later date.

They also discuss the chair composition (of two chairs) and whether to require that the City of Portland continue to chair the PCOC.

**There is a motion to accept the Governance as edited today. Seconded. All in favor. It is approved Unanimously.**

### **5) CoC Formula Comments**

Jon introduces the topic. At a previous meeting Cindy and Clyde came to present the affects of the proposed HUD formula allocations. The comments presented at the meeting summarizes the impact of the changes on the state of Maine's MCOC and PCOC. The Joint Board reviewed the comments yesterday and edited them. These are the updated comments for the PCOC to

review. The group reviews the comments, and agrees they are well written. They adopt the comments and agree to have the chairs send the letter to HUD.

**6) Moving forward.**

The group discusses some strategies for getting more folks involved. At the next meeting they discuss putting on the agenda to family committee.

**Next Meeting Thursday September 22 at 1:00.**

Agenda topics:

- Governance
- Nomination of chairs and their composition,
- Subcommittee chairs
- New committees: focus on youth & families
- Notification information and posting.