



**In addition:** Commission Members: Chair Patrizia Bailey, William Mann, Roger Berle, Steve Morgenstein, and Andrew Butcher. City Staff: Doug Roncarati, Ethan Hipple and Alli Carroll

### Land Bank Commission Minutes

September 13, 2018

5:00 PM

Portland, Maine City Hall  
389 Congress Street, Room 24

#### I. Citizen Comment Period

There are no members of the public present to make public comment at this time.

#### II. Agenda Items

##### i. Acceptance of Meeting Minutes: July 12, 2018

Bill moved to accept the meeting minutes of July, Pat seconded. Motion passed unanimously.

##### ii. Acceptance of Meeting Minutes: August 9, 2018

Bill moved to accept the meeting minutes of August, Steve seconded. Motion passed unanimously.

##### iii. New Business

###### a. Discussion of Co-Chair

Pat suggested that the Commission wait to discuss this when more Commission members are present. Andrew will put together a review of policies and ordinances for when they have this discussion.

###### b. Parcel Newbury and Hampshire

Simon prepared a memo for the Commissions to view in his absence. Commission discussed the lot. It is a house lot that could be used as a pocket park. They wondered if it is developable and if it could be used for a residence.

*Bill moved that the Commission recommend that the parcel referenced in Simon Rucker's memo to be reviewed by City Staff. Roger seconds. Roger added that this should be brought back for Land Bank review after City Staff has done their due diligence. Andrew agreed. Pat seconded. All in favor. Passed unanimously.*

###### c. New Bayside Shelter

Since City Council is reviewing this, the Commission will not discuss this at this time.

##### iv. Old Business

###### a. Update on Redlon Woods

The land donation went before City Council and was unanimous approved. There was discussion about taking care of outstanding taxes on the Cott donation since the process took as long as it did.

*Bill moved that the Commission incorporates any outstanding taxes on the Cott Donation to the closing costs following the negotiation of the donation. Roger seconded. All in favor. Passed unanimously.*

Once the survey is finished, Doug will make sure the GIS map is updated.

###### b. Update on Oat Nuts Park

The Oat Nuts Park parcel went before City Council and was unanimously approved.

###### c. Holbrook Street Tax-Acquired Property, 335-E-11

There isn't an update on this at this time. It will be put on the next meeting agenda.

###### d. Paper Streets

Ethan spoke with the Assessor's office who was drawing the boundaries of these paper

streets. They will be outlining the streets and creating them as a new parcel and putting them into the Land Bank.

**e. TAPC List Update**

Pat would like to create a subcommittee for this or to take time in the next meeting to look over these. Doug can pull these together on the GIS map.

**f. Verizon Pines (Davis Farm Road) Update**

Roger is still working on this.

**v. Communications/Updates**

**a. Parks Commission Report**

There is no report at this time.

**b. Parks Update**

SCA Crew camped out at PATHS and did many projects including building new bridges and enhanced trails. They also went to Fort Gorges and built a staircase.

There is a Walk in the Park Bus Tour in October that will view Portland's most significant trees. The Commission is welcome to join.