1. Parks Commission Monthly Meeting

Documents:

PARKS COMMISSION AGENDA 04052018.PDF
PARKS COMMISSION MINUTES 03012018.PDF

1.I. Congress Square Redesign Update

Documents:

CONGRESS SQUARE_COMBINED PROGRESS_03-13-18.PDF
**Commission Members:** Dory Waxman, Chair, Jaime Parker, Vice Chair, Councilor Brian Batson, Carol Hutchins, Craig Lapine, Cynthia Loebenstein, Meri Lowry, Michael Mertaugh, Nathan Robbins, Chelsea Malacara, Colette Bouchard, Zack Anchors and Amy Segal.

**Parks Commission Agenda**

April 5, 2017

5:00 PM

Portland City Hall

389 Congress Street, Room 24

The Mission of the Portland Parks Commission is to advocate for the enhancement and stewardship of our parks and open spaces. Review and propose projects that impact parks and open spaces and recommend action. Foster collaboration among park users and the City. Promotes public access and enjoyment. Advocate for public and private funding for parks and open spaces. Enjoy Portland for Life.

I. General Citizen Comment Period (5 min)

II. Agenda Items (public comment taken on action items only) (50 min)

a. Acceptance of February Meeting Minutes (5 min)

b. New Business (30 min)

   i. Congress Square Park ReDesign Update – Caitlin Cameron

   ii. Funding for the Redesign – David LaCasse

   iii. Paysa Update – Nick

   iv. Ft. Gorges Update – Paul Drinan

   v. Bramhall Square Competition – Liz Trice

c. Communications/Updates (30 min)

   i. Ordinance Ad Hoc Committee Update

   ii. Parks Conservancy – Ethan

   iii. Subcommittee Updates

   iv. Parks Division Updates - Ethan

d. Commissioner requests for Agenda Items (5 min)

City of Portland Commissions are not required to take public comment under FOAA and are Ordinance is silent regarding the duties of the Commission. The Commission has the discretion to not allow or allow public comment during its meetings, including the authority to limit the duration of comments. Since the Commission makes recommendations to the City Council, public comment is available at that level.
**Parks Commission Minutes**

March 1, 2017
5:00 PM
Portland City Hall
389 Congress Street, Room 24

I. General Citizen Comment Period
PAYSA (Portland Area Youth Soccer Association) President, Nick Davala came this evening to describe PAYSA and their efforts to offer 800 kids annually youth soccer programs. They requested field hours for seventeen different fields for this upcoming fall. He would like to advocate for fields and thanked the Parks Division for all they do to help keep them in good condition. He requested to present on April 5th. The Commission agreed to set aside time in the next meeting’s agenda for that.

II. Agenda Items

a. Acceptance of February Meeting Minutes
Craig moved to accept the minutes of the February meeting. Seconded by Cynthia. Michael suggested edits that he emailed to Alli. Passed unanimously as amended.

b. New Business
   i. Land Bank Ordinance Ad Hoc Committee
Dory explained to the Commission that she would like to sit down with Land Bank Commission to create an Ad Hoc Committee to go over the current ordinances to address what worked and what did not to see how to make it more effective in the future. She would like to prepare for the creation of the next ordinance. Ethan said there is a lot of overlap between the Land Bank and Parks Commission ordinances. A joint Ad Hoc Committee could do research and bring their findings back to the Commissions and if a change is suggested, it would be brought to the Council. It was suggested that the committee compare historical ordinances and the current ones. Commission gave their support for the creation of this committee.

   ii. Comprehensive Plan:
Craig is a fan of the comprehensive plan that the City implemented about 6-8 months ago. The plan was intended to be the framework for a lot of what the City does. “Equitable, sustainable, dynamic, secure, authentic, and connected.” He thinks the comprehensive plan and vision statement could be helpful in the Parks Commission decision making. Craig wanted to know if these are something the Commission would want to use in the future. Sally and Ethan confirmed that they use this plan as a guide. The Commission agreed that these could be helpful.

c. Communications/Updates
   i. Parks Conservancy – Ethan
Ethan said that last night the Conservancy approved the draft of the MOU and City staff will give that to Michael Goldman to review. Then they will be updating bylaws and hiring an executive director. Dory praised the board on how great they are doing so far.

   ii. Subcommittee Updates
Finance Subcommittee: Had a meeting to discuss the gift catalogue. The current one is very outdated and very general. One of the first principles is that this is for improvements above and beyond what they are already enjoying from their Parks Division. Had discussions on the enhancements that could be added to the catalogue as well as programs or dedicated staff.
Commission wants to make it clear that it’s a different target audience than the Parks Conservancy. They would welcome suggestions for names rather than calling it a gift catalogue. Carol suggested “Love Your Parks”.

**Community Outreach Subcommittee:** Amy said the letter went out to Friends Groups and Neighborhood Associations. Jaime is finding the new emails for any bounce backs. Some responses have come through. Jaime is working with Jeff to get a speaker for the Green Space Gathering.

**Annual Report Subcommittee:** They have an outline and are starting to draft. Would like to get the draft out to the Commission for their review to then pass for the April meeting. Then to Council as soon as possible so that they can hand the reports out at the Green Space Gathering. Sally will see if they can get on April 16th for the Council meeting.

**Park Initiatives Subcommittee:** Cynthia said that they did not meet last month. Have a meeting scheduled for next Wednesday.

### Parks Division Updates

Ethan explained the new Parks Finder Map that Alli and he have been working on for the past months. This map will be placed on our website. They are also creating a Park Grid to make finding park info easier. Alli showed the Commission their draft over the projector.

Sally confirmed that the operating budget has been sent to the City Manager and they will be meeting with him the second week of March. Then it would go to City Council.

Oakhurst has been in contact with Jeff Tarling about a tree program. Goal is to replace 100% of the trees that are taken down. Usually, we do. This year, the October 30th wind storm made it so we weren’t able to. Oakhurst is really interested in helping us create a public campaign to replace every tree that comes down.

Forest Ecologist Rob Bryan is studying Baxter Woods and the impact off leash dogs have on it over time. We have the first draft of the baseline study. He’s recommending policy changes to this park. The Division is not proposing a policy change yet but to better educate the policy that is currently in place. Once we have a final draft of the study, we will bring it back to the Parks Commission.

Michael moved to adjourn the meeting. Nate seconded. Passed unanimously.
CONGRESS SQUARE REDESIGN

THE CITY OF PORTLAND, MAINE

50% DESIGN DEVELOPMENT

NOT FOR CONSTRUCTION

FOR ADDITIONAL SYMBOLS SEE INDIVIDUAL SHEETS

PROJECT GENERAL NOTES

1. CHECK AND VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS AT THE SITE.
2. THE CONTRACTOR SHALL PERFORM ALL NECSSARY PROCEDURES TO PROTECT EXISTING UTILITIES AND INFRASTRUCTURE DURING THE CONSTRUCTION PERIOD. ALL BOUNDARIES SHALL BE PROTECTED FROM DAMAGE DURING THE CONSTRUCTION PERIOD.
3. IF SUCH IMPEDEMENTS THAT PROVIDE FOR SAFETY ARE NOT THE RESPONSIBILITY OF THE義務者, THE CONTRACTOR MUST NOT PERFORM THE WORK UNLESS THE CONTRACTOR HAS BEEN NOTIFIED IN WRITING BY THE GENERAL CONTRACTOR.
4. ALL UTILITIES ARE TO BE HANDLED WITHOUT DAMAGES TO THE UTILITIES. APARTMENT AREAS ARE TO BE HANDLED TO PROVIDE FOR SAFETY.
5. PRIOR TO START OF ANY CONSTRUCTION, THE CONTRACTOR SHALL STAY OUT ALL CONSTRUCTION AND WORK OFFICERS, AREA BUILDING, EMERGENCY LOCATION ORGANIZATIONAL, AND VOLUNTARY AND INVOLUNTARY WORKERS.
6. THE CONTRACTOR SHALL USE THE DIMENSIONS SHOWN. DO NOT SCALE DRAWINGS.
7. BARRICADE THE LIMIT OF WORK AREAS ON-SITE WITH CONSTRUCTION ENFORCEMENT PRIOR TO ANY ACTIVITY AND ORGANIZE ACTIVITY FOR CONSTRUCTION.
8. THE CONTRACTOR SHALL MAKE SURE THAT THE LOCATIONS OF ALL CONSTRUCTION UTILITIES ARE MARKED PRIOR TO BEGINNING WORK.
9. THE CONTRACTOR SHALL PROMPTLY NOTIFY THE UNIVERSITY DURING CONSTRUCTION. EMERGENCY VACANCY MUST BE ALLOWED TO ENTER THE CONSTRUCTION SITE AT ALL TIMES.
10. THE CONTRACTOR SHALL PROVIDE A SAFETY BUILDING FIRE PROTECTION AND NOTICE CONTROL MEASURES DURING CONSTRUCTION. EMERGENCY VACANCY MUST BE ALLOWED TO ENTER THE CONSTRUCTION SITE AT ALL TIMES.
11. ALL VACANCY PERMANENTLY FOR EXISTING UTILITIES AND/OR CONSTRUCTION SHALL BE COORDINATED WITH THE UNIVERSITY DURING CONSTRUCTION. EMERGENCY VACANCY MUST BE ALLOWED TO ENTER THE CONSTRUCTION SITE AT ALL TIMES.
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QUESTIONs/IILEMS STILL TO BE RESOLVED

1.) Power Service for signal? Current cabinet is In Park.
2.) Lighting Requirements? Should there be luminaires on the mast arms or will all lighting be handled at street level?
3.) Any areas where mast arm placement should absolutely be avoided?
4.) Is there an existing signal interconnected between this intersection and the adjacent intersections on High Street? Does the City desire to privatize one? Does the City want to connect this signal with the existing one at Forest/High?
5.) Color/Finish of mast arms and pedestal poles?
6.) Exclusive vs. Concurrent Pedestrian Phasing? With the jotted back crosswalks at Free Street, exclusive would likely be the safer alternative.
**PAVER TYPE A, TYP.**

**SCALE: 3/4" = 1'-0"**

**EDGE AT STAGE AND PLAZA - SECTION**

**SCALE: 3/4" = 1'-0"**

**SEAT WALL, TYP - SECTION**

**SCALE: 3/4" = 1'-0"**

**SEAT WALL AT ART PIECE - SECTION**

**RETAINING SEAT WALL, TYPE A1**

**PLANTING SOIL**

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**PLANTING SOIL**

**PLANTING**

**FREE STANDING SEAT WALL, TYP.**

**PAVERS, TYP.**

**PLANTING SOIL**

**1'-3"**

**15"**

**15"**

**36"**

**ART PIECE BY OTHERS**

**SCALE: 3/4" = 1'-0"**

**AMPHITHEATER SEATING - SECTION**

**PAVER TYPE B, TYP.**

**2'-1"**

**1'-3"**

**2"**

**R1 1/2"**

**R1 1/2"**

**1'-3"**

**1'-5"**

**2"**

**3'-0" MIN**

**1'-3"**

**2'-0"**

**PRE-CAST CONC SEAT WALL**

**REINFORCED CONC. FOOTING**

**PLANTING SOIL**

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**1'-1 3/4"**

**4"**

**1/4"**

**R1 1/2"**

**R1 1/2"**

**2'-2"**

**18"**

**PRE-CAST CONC. BENCH - TYPE A1**

**WITH WOOD - SECTION**

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**PRE-CAST CONC. BENCH - TYPE A2 - ELEVATION**

**PRE-CAST CONC. BENCH - TYPE A3 - ELEVATION**

**PRE-CAST CONC. BENCH - TYPE A4 - SECTION**

**PRE-CAST CONC. BENCH - TYPE A1 - SECTION**

**PRE-CAST CONC. BENCH - TYPE A3 - ELEVATION**

**PRE-CAST CONC. BENCH - TYPE A4 - SECTION**

**PRE-CAST CONC. BENCH - TYPE A3 - ELEVATION**

**PRE-CAST CONC. BENCH - TYPE A4 - SECTION**

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**TYPE DESCRIPTION QT**

A1 TYPICAL MIDDLE

A2 TYPICAL LEFT SIDE

A3 TYPICAL RIGHT SIDE

A4 TYPICAL STRAIGHT

B1 AMPHITHEATER BOTTOM

B2 AMPHITHEATER TOP

C1 STAGE BOTTOM

C2 STAGE TOP

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**PRE-CAST CONC. BENCH - TYPE C2 SECTION**

**PRE-CAST CONC. BENCH - TYPE C1 SECTION**
PLANTING SOIL MIX, SEE NOTES ON LS-2

PERENNIAL / ORNAMENTAL GRASS PLANTING PLAN, TYP
N.T.S.

ROOT BALL PREPARATION, TYP
N.T.S.

PERENNIAL / ORNAMENTAL GRASS PLANTING
SCALE: 1" = 1'-0"

GROUNDCOVER / FERNS PLANTING, TYP
SCALE: 1" = 1'-0"

SHRUB PLANTING, TYP
N.T.S.

TREE PLANTING IN PLANTING BED, TYP
SCALE: 1" = 1'-0"

SCALE: 1" = 1'-0"