

Taxes: _____
Photos: _____
Insurance: _____
Insp: _____

City of Portland
Office of the City Clerk
389 Congress Street
Portland, ME 04101
(207) 874-8557

New \$30 Renewal \$20
Base Station \$105
Mobile FSE/Pushcart \$285
Ice Cream Truck \$285
Make Checks Payable to:
City of Portland

Application for Mobile FSE, Pushcart, or Ice Cream Truck
(Annual License expires March 31)

Business Name _____

Mailing Address _____ ZIP _____

Applicant/Manager _____ Date of Birth _____

Applicant's Address _____ ZIP _____

Base Station address _____

Home Phone _____ Cell Phone _____

Description of Setup (please submit photos) _____

Cart location in Portland _____

Items to be offered for Sale (menu) _____

Food With Preparation _____ Food Without Preparation _____

Does the award of this license benefit any City employee? Yes___ No___

Please Read and sign:

Please contact Code Enforcement for specific requirements for size and health code requirements for your cart/mobile unit. (874-8703). Please see the Zoning Map in room 315 to find out where you can/not operate (874-8695). Pushcarts and Mobile FSE Units: hours of operation are between 6am and 10pm only. An additional license for vending between 10 P.M. and 12 A.M. is available in the Clerk's Office. Pushcarts must stay 65 feet from any licensed food vendor/establishment. Additional storage space for coolers is available at \$30 per 3.5 sq ft, not to exceed 7 sq. ft. Mobile Food Service Units must move at least every 12 hours. Ice Cream Trucks: hours of operation are between 11am and 8pm only and must stay 500 feet from any licensed food establishment. Ice Cream trucks may stay in one location no longer than 15 minutes. All of the above are required to provide a certificate of insurance to the City Clerk's Office as well as two photos of the mobile food vending unit.

Please contact the State of Maine for State license requirements (207) 287-3707

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above licensee and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license. It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect to hereto. Applicant has read and understands the City of Portland's Pushcart/Mobile FSE Rules and Regulations.

Signature _____ Title _____ Date _____