



**CITY of PORTLAND  
NEIGHBORHOODS**

- |                            |               |
|----------------------------|---------------|
| DEERING CENTER             | OAKDALE       |
| DOWNTOWN                   | OCEAN AVENUE  |
| EAST BAYSIDE, INDIA STREET | PARKSIDE      |
| EAST DEERING               | RIVERTON      |
| EAST END                   | ROSEMONT      |
| ISLANDS                    | STROUDWATER   |
| LIBBYTOWN                  | VALLEY STREET |
| NASON'S CORNER             | WEST BAYSIDE  |
| NORTH DEERING              | WEST END      |

Map produced by the City of Portland's GIS Workgroup March 2003



**PORTLAND NEIGHBORHOOD FOUNDATION PLAN  
APPLICATION FORM**

**1. Neighborhood Organization Information**

**Applicant**

Lead Organization (if this is a joint application, please list the primary partners):

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number \_\_\_\_\_ e-mail \_\_\_\_\_

**Other Participating Organizations**

Organization	Contact Person	Address	Phone	e-mail
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**2. Please list the lead organization's mission statement, a list of current officers and a brief history of the organization. Attach a separate sheet if necessary.**

To apply to participate in Portland's Neighborhood Foundation Plan Process, please complete this application and submit it to:  
Assistant City Manager, c/o Larry Mead, 389 Congress Street, Portland, ME 041010 or on line at [www.portlandplanning.com](http://www.portlandplanning.com).

All applications must be submitted by 4:30 p.m. on Friday, January 30, 2004

**3. What does the neighborhood hope to achieve by participating in this process?**

**4. Please identify any existing or emerging issues in the neighborhood.**

**5. Neighborhood Steering Committee**

Designate a **Team Leader and Steering Committee**, which includes five to ten volunteers (or up to 16 if it is a joint process) that represent the demographic make-up and varied interests of the neighborhood. The Team Leader and Steering Committee will assist the City in coordinating neighborhood participation and volunteer efforts.

**6. Neighborhood Planning Area**

Designate the **Planning Area** to be studied based upon the Portland Neighborhood Boundary Map (back page) or designate a proposed neighborhood planning area with alternate boundaries. If the boundaries of the area proposed are different from those shown on the map, please provide a brief rationale for the study area as proposed.

Indicate on the map the area that the lead neighborhood organization represents and the geographic area or sub-areas of any other organizations participating in the process, if applicable.

**7. Public Outreach Program**

Submit an **outline for a public participation plan**. The proposed public outreach campaign must offer a variety of techniques to encourage a broad cross-section of neighborhood participation.

Outline the **communication efforts** to be used by the neighborhood organization to ensure maximum information exchange for residents, partner organizations and the City during the neighborhood planning process.

**8. Willingness to Participate**

I, \_\_\_\_\_(signature of authorizing official) have been authorized to sign this compliance form on behalf of the applicant and otherwise act as the authorized representative in connection with its application to the City of Portland and do hereby give assurances to the City of Portland that the organization I represent will participate fully with the City in preparing a Neighborhood Foundation Plan that is consistent with and integral to the components of Portland's Comprehensive Plan. In addition, we will work with the City to reconcile any discrepancies that may arise. We will credit the City of Portland for their work in all publicity regarding the project using the following credit line: *The Neighborhood Foundation Plan program is sponsored by the City of Portland through its Department of Planning and Development.*

\_\_\_\_\_  
Name and title of authorizing official  
Submit a record of vote by Board, Steering Committee or other organizational governing body.

