



**Cumberland District Public Health Council
Executive Committee Meeting
06/15/2009
Minutes**

Attendance: Deb Deatrick, Dick Farnsworth, Mark Griswold (via phone), Colleen Hilton, Malory Shaughnessy, Toho Soma, Sharon Leahy-Lind, Valerie Landry, Peter Stuckey, Dick Brobst, Shane Gallagher

Collaboration between York DCC and CDPHC

- Sharon Leahy-Lind, District Liaison for York DCC attended
- Gave overview of some of the projects the York DCC is working on
- Several members on both York DCC and CDPHC
- Medical Reserve Corps may be one project to collaborate on.
- Provided list of York DCC meetings. CDPHC members are welcome to attend and observe meeting.

Committee Structure

- Discussed formalizing committee structure of the council.
- Current standing committees: Healthy Cumberland County, Fundraising, Nominating, Advocacy, and Data & Research
- Proposed communications and collaboration committees
- Collaboration committee was seen as unnecessary. Communications committee would be useful for establishing Council policies on communicating official Council messages.

- **Action:** Renamed nominating committee. Now referred to as membership committee. Established communications committee. Next step: appoint chairs to vacant committees, further discussion on collaborations/projects committee.

Budget and Fundraising

- Expenditures are currently on schedule for the year.
- Discussed need for a Council Budget.
- Julie and Dick should meet to work on FY 10 budget and fundraising plan.
- **Action:** Develop budget and present to Council at July meeting.

Draft MOU

- Reviewed draft MOU developed by Colleen and Valerie.
- **Actions:** Forward suggestions to Valerie and/or Colleen. Draft to be refined and presented at July Council meeting.

Advocacy Update

- Deb informed that LD 1363 (Public Health Infrastructure and Universal Wellness Bill) was passed

- **Action:** Deb or proxy will review at July meeting. Mark Griswold will give update on Universal Wellness portion at July meeting as well.

Healthcare Reform

- Administration is encouraging local advocacy for healthcare reform. Typically by passing resolutions of support.
- Malory exploring holding county public forum on matter. Possibly in conjunction with CDPHC.

- **Action:** Discuss at July Council meeting.

Immunization Clinics at Schools

- Colleen discussed a missed opportunity to utilize the new infrastructure to communicate information to the school systems on immunization for school age children.