

# CDBG Priority Task Force

## Draft Work Plan\*

### Work Plan

The draft work plan presented below provides an outline of the process and products that may be considered by the *CDBG Priority Task Force* in setting the priorities for Community Development Block Grant for the City of Portland.

### Project Goals

- To provide recommendations to the City Council regarding priorities to be used in the allocation of Community Development Block Grant funds.
- To solicit public input and encourage civic discourse aimed at enhancing broad public acceptance of the eventual project.
- To utilize community resources and experts to provide information and testimony as data to the Task Force.

### Time Line

- Creation of the Task Force May 2008
- Committee Meetings, June - October 2008
- Public Forums will occur in August, September and October 2008
- Final reports and recommendations to the City Council in October 2008
- Phased priority implementation for CDBG beginning for funding year 2009-2010

### Task Force Objectives

Meetings will be two to four times a month, as needed.

1. Evaluate the current identified CDBG Program Priorities and the allocation of resources.
2. Research, identify and discuss the continuing and evolving needs of the community/ City of Portland.
3. Host several focus group discussions on the needs facing the City of Portland. Invite representatives from various public service organizations, local businesses, city departments, planning organizations, and others.
4. Select the most pressing needs in the City of Portland to focus CDBG funding for the next 3-5 years.

### Public Forums

All meetings will be publicly advertised and public comment will be taken at each meeting. One formal public forum will be held to present the priority recommendations and gather valuable citizen feedback. This information will be incorporated into the final report and presented to the City Council.

### Final Products

1. CDBG Program Priorities for all three funding categories. Along with resource allocation recommendations, if applicable.
2. Summary report of the process, and recommendations for improvement.

\* This Work Plan is subject to change.