

Schedule for the CDBG Priority Task Force

****REVISED ** AUGUST 19, 2008 ****

- MEETING 1: JUNE 4, 2008, 7:00-9:00PM ROOM 24
Introduction of task force members, backgrounds and why they wanted serve
- Discuss the task, goals, objectives, and participation.
 - Introduce the CDBG Program, its objectives and purpose, funding categories and caps.
 - Define meeting schedule, timeline, and public forums.
 - Plan calendar of group meetings, dates, interested parties, who to get involved etc.
- MEETING 2: JUNE 11, 2008 8:00-10:00AM ROOM 209
Review of CDBG Funding History
- Discussion with City Manager, Joe Gray
- Discuss Initial "GUT" priorities
- MEETING 3: JUNE 24, 2008 7:00-9:00PM ROOM 24
Overview of Comprehensive Plan
- Discussion with Sr. Planner Bill Needelman
 - Community Vision Statement in Housing: Sustaining Portland's Future
 - Sustainable Portland Report Summary
- Reflect GUT priorities and how they relate to the Community Vision
Elect Chair
- MEETING 4: JULY 8, 2008 6:30-9:00PM STATE OF MAINE
Discuss Decision Making Process
Presentation of Research on GUT Priorities
Discussion on Data Collection Methods and Results
- MEETING 5: JULY 22, 6:30 -9:00 PM STATE OF MAINE ROOM
Overview of Social Service Funding
- Introduce history of PS CDBG funding in Portland, including current year's allocation.
 - Introduce current priorities.
- How We Got Here
- Review HCD Task Force and the Shapiro/ Boxer-Macomber Memo
 - Review of HUD Outcome Measures
 - Sample RFP: From Boston
- Presentation from CDBG Cumberland County, Aaron Shapiro
- Introduce "new" ways of thinking of funding and the flexibility of the program.
- Presentation from United Way of Greater Portland
- Process
 - How to address competing priorities (basic needs vs. self-sufficiency)
- Discussion
- MEETING 6: JULY 24, 5:00- 6:30 COUNCIL CHAMBERS
Social Services discussion continues
Discuss possible structural changes and priority recommendations
Plan outreach- focus groups, surveys, forum.
Implement outreach

Social Service Planning and Outreach

- MEETING 7: AUGUST 6, 7:00 -9:00PM COUNCIL CHAMBERS
Focus Economic Development and Housing
Guests Presentations and Discussions
- MEETING 8: AUGUST 14, 7:30-9:00AM ROOM 209 – TIME CHANGE
Focus Public Infrastructure
Public Services Presentation and Discussion
- MEETING 9A : AUGUST 19, 5:00- 7:00 REHEARSAL HALL *NOTE ROOM*
Focus Public Facilities, Historic Preservation, Nonprofit Rehab and Code Enforcement
Review and Recap Other Improvement Category Discussion

August 19, 2008

- MEETING 9B: AUGUST 21, 8:00-9:30 AM, ROOM 209 *[IF NEEDED]* **CANCELED**
OTHER IMPROVEMENT CATEGORY PLANNING DISCUSSION
- MEETING 10: AUGUST 26, 6:30-9:00PM **Room 209 ROOM CHANGE**
***Important Meeting**, Group Discussion priorities, direction and planning
- OUTREACH: WEEK OF SEPTEMBER 3-10: SOCIAL SERVICE OUTREACH FORUMS
WEDNESDAY SEPTEMBER 3, 5:30-7:30 REHEARSAL HALL, 20 MYRTLE STREET
Topic: Social Services & Community Outreach
MONDAY SEPTEMBER 8, 5:30-7:30 REHEARSAL HALL, 20 MYRTLE STREET
Topic: Social Services & Community Outreach
TUESDAY SEPTEMBER 9, 5:30-7:30 REHEARSAL HALL, 20 MYRTLE STREET
Topic: Economic Development, Housing, Public Infrastructure & Facilities
Audience: Residents, Community/Neighborhood Groups & Businesses
WEDNESDAY SEPTEMBER 10, 5:30-7:30 REHEARSAL HALL, 20 MYRTLE STREET
Topic: Economic Development, Housing, Public Infrastructure & Facilities
Audience: Development Community
- MEETING: SEPTEMBER 10, 6:30-9:00PM STATE OF MAINE - **CANCELED**
Other Improvement Outreach Summary
Group Discussion
Draft recommendations
- Meeting 11A: SEPTEMBER 16, 6:30-9:00PM, STATE OF MAINE
Reporting of Social Service Outreach
CDBG PTF Social Service Draft Recommendations
Reporting of Other Improvement Outreach
CDBG PTF Other Improvement Draft Recommendations
- MEETING 11B: SEPTEMBER 18, 5:00-6:30 PM, STATE OF MAINE ROOM *[IF NEEDED]*
Follow-up Discussion of Outreach Reporting
- MEETING 12A: SEPTEMBER 23, 7:30-9:00AM ROOM 209
Overview Planning and Administration
 - Introduce history of PA CDBG funding in Portland
 - Eligible categories: grant administration, long range planning, capacity building, studies/surveys
 - Discuss possible funding strategies for the Planning and Administration Cap
Discussion on Planning
- MEETING 12B: SEPTEMBER 25, 7:30-9:00AM, ROOM 209 *[IF NEEDED]*
FOLLOW UP MEETING TO DISCUSS PLANNING
- MEETING 13: October 1, 7:00-9:00pm STATE OF MAINE
Summarize and prepare for Council Workshop and Public Forum
- Meeting 14: **PROPOSED October 6, 5:00-7:00pm room 209**
Proposed Council Workshop
- MEETING 15: **PROPOSED October 7, 7:00-9:00 Council Chambers**
Proposed Public Forum
- Meeting 16: October 14, 6:30-9:00 Location TBD: *No Room in City Hall*
Review Feedback
Write and finalize recommendations to City Council.
- MEETING 17: OCTOBER 20, 2008 7:00PM IN COUNCIL CHAMBERS
PRESENT TO CITY COUNCIL

August 19, 2008