



CITY OF PORTLAND
Permitting and Inspections Department
TAXI/LIVERY/TOUR LICENSE
APPLICATION INSTRUCTIONS

Please include all items on the checklist below. Incomplete applications will delay the review process. Contact 874-8557 with questions.

COMPANY LICENSE CHECKLIST

- Answer all questions on the application.
- Provide a copy of your current vehicle registration.
- Provide a current insurance certificate showing the City of Portland listed as an additional insured. Please follow the Insurance minimums set by the State of Maine.
- New meter seal report
- Provide a copy of your valid Maine Driver's License.
- Vehicle inspection report*
- Payment of \$360 (New) or \$350 (Renewal) for 1 vehicle. Add \$315 for each additional vehicle.
- \$21 for each administrative person not applying for a taxi driver's license (e.g. owner/manager).

DRIVER LICENSE CHECKLIST

- Answer all the questions on the application.
- Provide **two** 2"x2" full face color photos meeting the requirements listed on the application. No hats or sunglasses.
- Photocopy of your valid Maine Driver's License.
- Payment for **Taxi Driver** of \$145 (New) or \$135 (Renewal) or
- Payment for **Livery Driver** of \$87 (New) or \$77 (Renewal) or
- Payment for **Tour Driver** of \$98 (New) or \$88 (Renewal).

***Vehicle Inspections**-Parking for an inspection will be in the reserved taxi parking lot, next to the ground transportation booth at the Portland Jetport, 1001 Westbrook Street, Portland, Maine. Hours are 9:00am-4:00pm Monday thru Friday.

Applications may be mailed or delivered to:
Business Licensing
389 Congress Street Room, Rm 307
Portland, ME 04101

We accept cash, checks, and money orders payable to the City of Portland. We also accept credit cards. Outstanding debts must be paid prior to a license being issued.



CITY OF PORTLAND
Permitting and Inspections Department
Taxi/Livery/Tour Driver
License Application

License expires on April 30th

<input type="checkbox"/> New Application Fee: \$45.00	<input type="checkbox"/> Renewal Application Fee: \$35.00	<input type="checkbox"/> Background Check: \$21.00
<input type="checkbox"/> Livery Driver's License Fee: \$21.00	<input type="checkbox"/> Taxi Driver's License Fee: \$79.00	<input type="checkbox"/> Tour Driver's License Fee: \$32.00

Applicant Information					
Applicant Name:				Phone:	
Aliases:					
Driver's License #		Gender:	M / F	Date of Birth:	
Home Address:					Zip:
Mailing Address:					Zip:
Name of Company:					
Email Address:					

2. Have you lived in another state during the past ten (10) years? Yes / No

If yes, please write the state(s) and how long ago: _____

3. Is your State of Maine driver's license currently under suspension or revocation? Yes / No

If yes, please explain: _____

4. Has any driver's license been suspended or revoked during the past three years? Yes / No

If yes, please indicate when and why: _____



CITY OF PORTLAND
Permitting and Inspections Department

5. Have you ever been **charged with or convicted** of the following traffic violation(s) during the past ten (10) years: reckless driving, driving to endanger, OUI or attempted OUI? Yes / No If yes, please list:

Year	Offense	Place	Disposition
_____	_____	_____	_____
_____	_____	_____	_____

6. Have you ever been **charged with or convicted** of any offense(s) other than a traffic violation? Yes /No If yes, please list:

Year	Offense	Place	Disposition
_____	_____	_____	_____
_____	_____	_____	_____

7. Do you own the vehicle to be driven or the business in Portland? Yes / No

If yes, what is the name of the company? _____

Please note there is a separate application and license for a taxicab business.

8. Will the award of this license benefit any City employee? Yes / No

If yes, please list the name(s) and department(s) _____

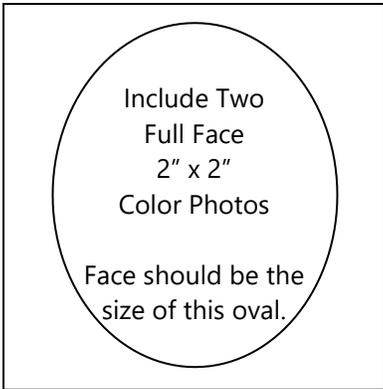


CITY OF PORTLAND
Permitting and Inspections Department
CERTIFICATION OF INFORMATION
Please read carefully before signing.

I certify that the information given in this application is true and understand that any misstatement of material fact may result in the refusal of a license or its revocation, if one has been granted. I understand, and agree to abide by, my obligation to notify the Business License Specialist within fourteen (14) calendar days of any change in the above information, including my contact information or if my license is suspended or revoked.

I further certify that I have read and understand the City of Portland's Vehicles for Hire Ordinance and agree to abide by that ordinance and all other applicable laws, orders, ordinances, rules and regulations.

I hereby authorize the release of any State of Maine criminal history, driving, motor vehicle, or other record information pertaining to me to the City of Portland, and authorize the City of Portland to procure such information. I agree to provide to the City of Portland any criminal history, driving, motor vehicle, or other record information from other jurisdictions where I have lived for the previous 10 years. I hereby waive any rights to privacy with respect to such information.



Signature: _____

Date: _____

**Outstanding debts due to the City must be paid prior to issuing this license.
 Application fees are non-refundable.**

For Administrative Use Only

Amount: _____	Request Date / Approval	Notes:

Date Paid: _____	SBI: _____/_____	
_____	Driving: _____/_____	
CC ___ CA ___ CK ___	PD: _____/_____	
_____	Parking: _____/_____	
