

**PORTLAND**  
PARKS, RECREATION  
& FACILITIES

City of Portland  
Parks, Recreation and Facilities Management Department  
212 Canco Road, Suite A  
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**Behavior Rubric**

<b>Behaviors</b>	<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
<p><b><u>Covid-19 Specific Behaviors</u></b>            Persistent refusal to wear PPE            Refusal to follow the Health Checklist for handwashing            Persistent failure to maintain 6ft. social distancing guidelines            Refusal to remain with their group—crossing over into another groups space/activity            Coughing on someone pretending to have the Corona Virus            Touching someone else’s food, supplies, belongings            Spitting on another participant            Spreading misinformation/fear</p>	<p>The City of Portland, Maine (City) has put in place preventative measures to reduce the spread of COVID-19, repeated offenses will result in a termination of camp participation to ensure the health and safety of all.</p>		
<p><b><u>Disruptive Behavior</u></b>            Includes: Interrupting            Failing to follow directions            Inappropriate language or noises            Other behaviors that interfere with the functioning of the group</p>	<ul style="list-style-type: none"> <li>● Up to five minutes break from activity</li> <li>● Process with the child why the behavior is inappropriate</li> <li>● Parent is informed by staff</li> </ul>	<ul style="list-style-type: none"> <li>● Sees site leader to process behavior</li> <li>● Misses activity with the group</li> <li>● Parent is informed by site leader</li> <li>● Behavior plan will be created</li> </ul>	<ul style="list-style-type: none"> <li>● Behavior Plan is reviewed/developed</li> </ul>
<p><b><u>Verbal Abuse</u></b>            Includes: Teasing, Swearing            Name calling            Putdowns            Gossiping and rumors            Other behaviors which harm the feelings of others</p>	<ul style="list-style-type: none"> <li>● Up to five minutes break from activity</li> <li>● Process with child why behavior was inappropriate</li> <li>● Parent is informed by staff</li> </ul>	<ul style="list-style-type: none"> <li>● Sees site leader to process behavior</li> <li>● Misses activity with the group</li> <li>● Calls parent to report behavior, when it is age appropriate</li> </ul>	<ul style="list-style-type: none"> <li>● Sees site leader</li> <li>● Calls parent to report own behavior</li> <li>● Site leader, parent and recreation supervisor meet to develop a behavior plan</li> </ul>
<p><b><u>Physical Aggression</u></b>            Includes: Pushing            Shoving            Spitting            Slapping (“light” hitting with opened hand or closed hand) other participants and staff            Theft</p>	<ul style="list-style-type: none"> <li>● Break from activity to process behavior</li> <li>● Calls parent to report own behavior, when it is age appropriate</li> </ul>	<ul style="list-style-type: none"> <li>● <b>Recreation program terminated</b></li> </ul>	

<b>Behaviors</b>	<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
<p><b><u>Severe Threat of Bodily Harm or Property Damage</u></b>  Includes: Hitting hard with open hand or fist (closed hand)  Shoving, kicking, punching  Biting, spitting or other harmful physical behavior  Throwing furniture  Destruction or defacing property and program supplies/equipment  Elopement and leaving the group and/or the activity site</p> <p><b><u>Use of an Object as Weapon/Misuse of Drugs Including Medications and Alcohol</u></b>  Includes: knives, bats, guns or anything that can be used as a weapon towards others. Illicit substances i.e., medications/drugs, including prescriptions and alcohol.</p>	<ul style="list-style-type: none"> <li>• <b>Recreation program terminated</b></li> </ul>		
<p><b><u>Serious Harassment/Bullying</u></b>  Includes: Sexual harassment  Civil rights violations  Bullying including Cyber bullying  Sexting  Inappropriate sexual behavior  Intolerance of others' differences in language/actions</p>	<ul style="list-style-type: none"> <li>• <b>Recreation program terminated</b></li> </ul>		

Updated 5/29/20

**Date:** \_\_\_\_\_ **Name of Participant:** \_\_\_\_\_

**Parent/Guardian:**  
\_\_\_\_\_

**Please Print Name**

**Signature:**  
\_\_\_\_\_