



Permitting and Inspections Department
Michael A. Russell, MS, Director

Building Permits and Inspections Fee Schedule

Please submit the cost of work with your application. If the construction cost submitted is less than indicated by national standards, the City of Portland reserves the right to reevaluate project cost and assess the larger fee per RSMeans.

All fees are due prior to review of the application. Once the application has been received by the Permitting and Inspections Department, an invoice will be issued, requesting payment of all fees. We accept cash, Visa, MasterCard, American Express, and checks payable to the City of Portland.

COST OF WORK FEES

General Building Permit Fees (For all construction work. Additional fees may apply—see below.)

Cost of work fees and amendments to application:

Up to \$1,000 worth of work	\$25.00
Each additional \$1,000 worth of work	\$15.00

Demolition of structure

Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00

Heating, Ventilating and Air Conditioning (HVAC)

Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00

Fire Alarm/Sprinkler System

Commercial	
Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00
One and Two Family	No Fee

ADMINISTRATIVE FEES (in addition to cost of work fees)

Certificate of Occupancy inspection \$100.00

Missed scheduled inspection \$150.00

Stop Work Order Removal

Projects with cost of work up to \$10,000 where:

No work completed during stop work order	\$150.00
Work completed in violation of stop work order	\$300.00

Projects with cost of work greater than \$10,000 where:

No work is completed during stop work order	\$1,000.00
Work is completed in violation of stop work order	\$3,000.00

Reinspections

First	\$150.00
Second	\$300.00
Third and subsequent	\$500.00

City secures building \$500.00

OTHER PERMIT AND REVIEW FEES (in addition to cost of work fee)

Historic Review fee (required for any exterior work in a Historic District) \$65.00

Historic Review fee for signs (required for any exterior sign in a Historic District) \$75.00



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Administrative Authorization	\$50.00
Home Occupation	\$150.00
Condo Conversion (per unit)	\$150.00
Legalization of Nonconforming Dwelling Unit	\$300.00 (per unit)
Level I Minor Residential Application (for new one- and two-family homes)	\$300.00
Site inspection fee (for new one- and two-family homes)	\$100.00
<u>OTHER PERMIT FEES</u> (in lieu of cost of work)	
Signs	\$30.00 + \$2.00/sq ft
Sidewalk signs	\$25.00 + \$0.20/per sq ft
Tanks – propane gas, gasoline and fuel oil:	
Less than 300 gallons	\$30.00
300 gallons or more	\$35.00
Tank removal	\$30.00
Tent or stage permit (per tent/stage)	\$30.00
Parking lots	\$100.00
<u>PLUMBING PERMIT FEES</u> (in lieu of cost of work)	
Plumbing code fixture fees:	
Minimum fee (up to four fixtures)	\$40.00
Each additional fixture	\$10.00
Hook-up to public sewer	\$10.00
Hook-up to existing subsurface system	\$10.00
Piping relocation with no new fixtures	\$10.00
Permit transfer	\$10.00
Surcharge fee	\$10.00
Septic system fees:	
Complete Disposal System Permits and Variances	
Engineered system	\$200.00 + \$15.00 DEP surcharge
Non-engineered system	\$250.00 + \$15.00 DEP surcharge
Primitive system (includes one alternative toilet)	\$100.00
Separate grew waste disposal field	\$35.00
Seasonal conversion permit	\$50.00
First time system variance	\$20.00
Permits for Separate Parts of Disposal System	
Alternate toilet (only)	\$50.00
Disposal field only (engineered system)	\$150.00
Disposal field only (non-engineered system)	\$150.00
Treatment tank only (non-engineered system)	\$150.00
Treatment tank (engineered system)	\$80.00
Holding tank	\$100.00
Other components	\$30.00

Late permit fee: A party who starts construction without first obtaining a plumbing permit will be subject to double the permit fee.



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ELECTRICAL PERMIT FEES (in lieu of cost of work)

Minimum fee (in lieu of individual fees, where greater):

Residential	\$45.00
Commercial	\$55.00
Air conditioners	
Central unit (each)	\$10.00
Window units	\$3.00
Alterations to existing wiring	\$5.00
Circuses, carnivals, fairs, etc.	\$25.00
Emergency lighting, battery units (each)	\$1.00
Fire and burglar alarm systems	
Residential	\$5.00
Commercial or industrial	\$15.00
Generator	\$20.00
Interior transformers	
0-25 kva (each)	\$5.00
25 kva - 200 kva (each)	\$8.00
More than 200 kva (each)	\$10.00
Motors (each)	\$2.00
Outside lighting and signs	\$10.00
Receptacles, switches, fixtures (each)	\$0.20
Repair after fire	\$15.00

Late permit fee: A party who starts construction without first obtaining an electrical permit will be subject to a \$100 belated fee in addition to the permit fee.