



Permitting and Inspections Department
Michael A. Russell, MS, Director

TO: Jill Duson, Chair
Members of the Portland Housing Committee

FROM: Jessica Hanscombe, Licensing and Registration Coordinator

SUBJECT: Short Term Rental Owner Occupied Units

DATE: October 5, 2018

The Committee requested clarification about the number of Owner Occupied Short Term Rentals that were truly occupied by the owner, rather than simply having the owner live in the building. In reviewing those applications, I was able to determine which category for most of the units registered. Those that I was unable to determine from the registration, I sent an email requesting that information. There are still some that have not replied to my request for clarification, which I list in the Unknown category. Also, I did have a few changes of ownership or individuals that were not renewing. Those registrations have been revoked and are not included in these numbers.

Number of Owner Occupied Primary Units	Number of Non Owner Occupied Units	Unknown	Total Number of Units
282	125	30	437

Currently, the City has 165 Non Owner Occupied Mainland Units registered for 2018. This is 135 units below the cap of 300. If we add the Non Owner Occupied Units in an Owner Occupied Building (125) and the Unknown (30) to the current cap total, then the updated total is 320 with 20 units being over the cap.

CC: Michael Russell, Director of Permitting and Inspections
Anne Torregrossa, Associate Corporation Counsel
Michael Sauschuck, Assistant City Manager