

ETHAN K. STRIMLING (MAYOR)
BELINDA S. RAY (1)
SPENCER THIBODEAU (2)
BRIAN E. BATSON (3)
JUSTIN COSTA (4)

KIMBERLY COOK (5)
JILL C. DUSON (A/L)
PIOUS ALI (A/L)
NICHOLAS M. MAVODONES, JR. (A/L)

AGENDA
REGULAR CITY COUNCIL MEETING
JUNE 4, 2018

The Portland City Council will hold a regular City Council Meeting at 5:30 p.m. in City Council Chambers, City Hall. The Honorable Ethan K. Strimling, Mayor, will preside.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

RECOGNITIONS:

**Arts in the Chamber, The Portland Piano Trio
Annie Antonacos, Tracey Jasas-Hardel, and Ben Noyes**

APPROVAL OF MINUTES OF PREVIOUS MEETING:

(Tab 1) May 21, 2018 Draft Regular City Council Meeting Minutes

PROCLAMATIONS:

**Proc 36-17/18 Proclamation Honoring Officer Brent Ross as Police Officer of the
(Tab 2) Month for April 2018 – Sponsored Mayor Ethan K. Strimling.**

**Proc 37-17/18 Proclamation Honoring Caitlin Cameron, Planning and Urban
(Tab 3) Development Department, as Employee of the Month, for May 2018 –
Sponsored by Mayor Ethan K. Strimling.**

**Proc 38-17/18 Proclamation Recognizing June as LGBTQ+ Pride Month – Sponsored
(Tab 4) by Councilor Pious Ali, Mayor Ethan K. Strimling, Councilor Belinda
Ray, Councilor Spencer Thibodeau, Councilor Brian Batson, Councilor
Justin Costa, Councilor Kimberly Cook, Councilor Jill Duson, and
Councilor Nicholas M. Mavodones, Jr.**

APPOINTMENTS:

**Order 226-17/18 Order Appointing Constables for 2018 Re: Department of Public
(Tab 5) Safety, Portland Housing Authority, and Department of Parks,
Recreation and Facilities – Sponsored by Jon P. Jennings, City
Manager.**

This order appoints the following as Constables for the City of Portland:

Stephen Wyman, Cory Plante, Joseph McKenzie, and Jared DeWolfe, Park Rangers for the Department of Parks, Recreation and Facilities; Jason Beseda, Property Manager for Portland Housing Authority; Trenton Coleman-Bishop, Jesse Dana, Justin Fritz, Kevin Neilsen, Adam Pelletier, Michael Walton, Matthew Payowski, Police Recruits, and Kathryn Bertin, Jennifer Cobb, Dakota Farris, Emily Savage, Orlando Simmonds, Police Cadets, for the Department of Public Safety.

This order shall be effective from the effective date of this order and until midnight on December 31, 2018.

These appointments are made pursuant to Portland City Code, Sections 20-19 and 20-19.5. Constables are not allowed to carry a firearm, concealed or unconcealed, in the performance of their duties, or make arrests or issue parking tickets.

In order for the Cadets to begin on June 4, 2018, staff is requesting emergency passage of this order.

Seven affirmative votes are required for emergency passage after public comment.

CONSENT ITEMS:

**Order 227-17/18
(Tab 6)**

**Order Declaring Craft Brew Race Festival 2018 – Sponsored by
Jon P. Jennings, City Manager.**

This order declares Saturday, August 18, 2018 as the Craft Brew Race Festival. The race is held around Back Cove and utilizes Payson Park Grass Triangle as the festival area. The race registration is at 11:00 a.m., and the race begins at 12:00 noon.

The festival portion of the event takes place at Payson Park (Triangle Grass area) and runs from noon to 4:00 p.m.

Street closures are included in the agenda backup.

**Order 228-17/18
(Tab 7)**

**Order Declaring August 10, 11 and 12, 2018 the 93rd Annual St.
Peter's Bazaar and Italian Street Festival – Sponsored by Jon P.
Jennings, City Manager.**

This order declares Friday, Saturday and Sunday, August 10, 11 and 12, 2017 as the 93rd Annual St. Peter's Bazaar and Street Festival to be held from 4:00 to 10:00 p.m. Street closures are included in the agenda backup.

**Order 229-17/18
(Tab 8)**

Order Declaring July 6 to August 24, 2018 the Friends of Deering Oaks Concert Series Festival – Sponsored by Jon P. Jennings.

This order declares the Friends of Deering Oaks 2018 Children’s Concert Series, “The Kids are Alright” Festival to be held every Friday, July 6 through August 24, 2018. The concerts will be held from 12:00 noon to 1:00 p.m.

Performances will feature Maine Academy of Modern Music students playing a variety of musical styles.

The festival zone for the concert series is the Deering Oaks bandstand and grass areas surrounding the bandstand in addition to the sidewalks and Farmers Market Road.

**Order 230-17/18
(Tab 9)**

Order Re: Residential Parking Permit Extension – Sponsored by Jon P. Jennings, City Manager.

In June of 2008, the City Council approved a new residential parking zone, IR (Island Resident). A total of twenty nine (29) two-hour parking spaces on both sides of Thames St. easterly of Hancock Street were signed accordingly. Vehicles displaying a IR (island resident) permit are exempt from the time limit parking regulation and can be left there all day; however; the vehicles must be moved in accordance with the standard posted street maintenance signs, snow bans and posted emergency no parking. Additionally, in June of 2017 the Council approved approximately twenty five (25) one-hour parking spaces on the north side of Fore St. between Mountfort and Waterville Streets to allow the use of Island Residential Parking Permits along this section of Fore Street in a previously no parking zone.

In 2008 since the development at the corner of Thames and Hancock Streets was on hold, 10 on-street spaces on the westerly side of Hancock St between Fore & Thames and the 16 on street parking spaces on the north side of Thames St. between India and Hancock St. were signed 2-hour parking (rather than metered), so that people with a IR permit could use them on a temporary year to year basis until the Council decides to regulate the spaces differently. This gave the islanders an additional 26 on street parking spaces convenient to Casco Bay Lines, that would cause minimal interference with area businesses and residents. There is now a hotel being built on a portion of that lot. The planners have said that the developer of the hotel does not have any preference for time limited parking versus meters on this block at this time. The ultimate regulation of the on-street parking, however, is decided by the City Council.

Five affirmative votes are required for passage of the Consent Calendar.

LICENSES:

Order 231-17/18 (Tab 10) Order Granting Municipal Officers' Approval of UBQ, LLC dba Uncle Billy's Bar-B-Que. Application for a Class I FSE at 539 Deering Avenue – Sponsored by Michael Russell, Director of Permitting and Inspections.

Application was filed on 4/3/2018. New City and State applications. Location was formerly Abilene.

Five affirmative votes are required for passage after public comment.

Order 232-17/18 (Tab 11) Order Granting Municipal Officers' Approval of Baharat, LLC dba Baharat. Application for Outdoor Dining on Public Property at 91 Anderson Street – Sponsored by Michael Russell, Director of Permitting and Inspections.

Application was filed on 4/5/2018. New City application. Licensee currently holds a Class I FSE.

Five affirmative votes are required for passage after public comment.

Order 234-17/18 (Tab 12) Order Granting Municipal Officers' Approval of Battery Steele LLC dba Battery Steele Brewing. Application for Outdoor Dining on Private Property at 1 Industrial Way, Unit 12 – Sponsored by Michael Russell, Director of Permitting and Inspections.

Application was filed on 4/18/2018. New City application. Licensee currently holds a Brewery Service License.

Five affirmative votes are required for passage after public comment.

Order 235-17/18 (Tab 13) Order Granting a Municipal Officers' Approval of Rosetta Iannaccone dba The 5 Spot. Application for a Class III & Class IV FSE with Entertainment without Dance at 935 Congress Street – Sponsored by Michael Russell, Director of Permitting and Inspections.

Application was filed on 4/23/2018. New City and State Applications. Licensee currently holds a FSE with Prep license on the first floor.

Five affirmative votes are required for passage after public comment.

Order 236-17/18 (Tab 14) Order Granting a Municipal Officers' Approval of Lacazzima Inc dba Pizzarino. Application for a Class I FSE with Outdoor Dining on Public Property at 505 Fore Street – Sponsored by Michael Russell, Director of Permitting and Inspections.

Application was filed on 4/27/2018. New City and State Applications.
Location was formerly Zapoteca.

Five affirmative votes are required for passage after public comment.

Order 237-17/18 (Tab 15) **Order Granting Municipal Officers' Approval of Belleville LLC DBA Belleville. Application for a Class III & Class IV FSE with Outdoor Dining on Public Property at 1 North Street – Sponsored by Michael Russell, Director of Permitting and Inspections.**

Application was filed on 5/11/2018. New City and State Applications.
Licensee currently holds a FSE with Prep license at this location.

Five affirmative votes are required for passage after public comment.

Order 238-17/18 (Tab 16) **Order Granting Municipal Officers' Approval of Greenlight Playspace and Café dba Greenlight Studio. Application for a Class III & Class IV FSE at 49 Dartmouth Street – Sponsored by Michael Russell, Director of Permitting and Inspections.**

Application was filed on 5/11/2018. New City and State Applications.
Licensee currently holds a FSE with Prep license at this location.

Five affirmative votes are required for passage after public comment.

(Order 239-17/18 (Tab 17)) **Order Granting Municipal Officers' Approval of Bourbon Ventures, LLC dba Branchwater. Application for a Class XI FSE at 52 Wharf Street – Sponsored by Michael Russell, Director of Permitting and Inspections.**

Application was filed on 5/14/2018. New City and State applications.
Location was formerly Marks Sports Bar.

Five affirmative votes are required for passage after public comment.

Order 240-17/18 (Tab 18) **Order Granting Municipal Officers' Approval of Blue Lobster Urban Winery LLC dba Blue Lobster Urban Winery. Application for Outdoor Dining on Public Property at 219 Anderson Street – Sponsored by Michael Russell, Director of Permitting and Inspections.**

Application was filed on 5/14/2018. New City application. Licensee currently holds a Winery License.

Five affirmative votes are required for passage after public comment.

Order 241-17/18 (Tab 19) **Order Granting Municipal Officers' Approval of Fizz LLC dba Vena's Fizz House. Application for an expansion of Outdoor Dining on Public Property at 345 Fore Street – Sponsored by Michael Russell, Director of Permitting and Inspections.**

Fizz LLC dba Vena's Fizz House. Application for an expansion of Outdoor Dining on Public Property at 345 Fore Street.

Five affirmative votes are required for passage after public comment.

BUDGET ITEMS:

COMMUNICATIONS:

Com 18-17/18 (Tab 20) Communication Re: Results of the Municipal Greenhouse Gas House Inventory for 2016 – Sponsored by the Sustainability and Transportation Committee, Councilor Spencer Thibodeau, Chair.

This spring City staff worked with Competitive Energy Services to analyze the amount of greenhouse gases emitted by municipal operations in 2016. The evaluation encompassed all Scope 1 emissions (those resulting directly from heating buildings, operating vehicles, etc.) and Scope 2 emissions (those resulting indirectly from the use of electricity from the grid). The results showed that City operations emitted 17,229 tons of CO2 in 2016. The City last conducted an audit of greenhouse gas emissions in 2005. Data from that report showed that the City emitted 26,201 tons of CO2 that year. Comparing these results shows that greenhouse gas emissions from City operations fell 34% during that period.

The most significant drivers of this reduction were the conversion of City buildings to natural gas for heating buildings combined with an overall “greening” of the electrical grid. The impact of the cleaner grid is notable because Scope 2 emissions decreased despite an increase in electricity usage.

As a Communication this item requires no public comment or formal Council action.

RESOLUTIONS:

6:00 P.M. PUBLIC COMMENT PERIOD NON-AGENDA ITEMS:

UNFINISHED BUSINESS:

Order 219-17/18 (Tab 21) Amendment to Portland City Code Chapter 2 Re: Term Limit Removed for Board of Harbor Commissioners - Sponsored by the Legislative/Nominating Committee – Sponsored by Councilor Pious Ali, Chair.

The Legislative /Nominating Committee met on April 23, 2018 and voted unanimously to forward this item to the City Council with a recommendation for passage.

The Harbor Commission consists of five representatives charged with the responsibility of regulating navigation and commerce within Portland Harbor. The Commission's authority results from various private and special laws passed by the Maine Legislature.

Under the statutes, the Harbor Commission issues permits for creating or maintaining any structure or obstruction in any of the navigable waters of Portland Harbor. Therefore, they regulate wharfs and piers, decks, moorings, slips and other similar structures. They also appoint and license the pilots that operate in the harbor and set the fees the pilots may charge for those services. The rules imposed by the Commission are generally enforced by the Harbor Master.

Currently the Commission includes two members appointed by the City of Portland, two members by the City of South Portland and one member appointed by the Governor. Under the statute that created the Commission, Commissioners are to serve for 3-year terms. There is no limit in the statute on the number of terms a particular commissioner may serve. There are no term limits in South Portland nor is the Governor's nominee subject to term limits. By virtue of Section 2-33 of Portland's City Code, the Portland nominee is limited to three years (3) consecutive full terms or nine years whichever comes first.

In order to promote consistency in term eligibility and because the Board's work is highly technical, the Committee concluded that limiting Portland's representatives on the Board to 3 terms is not in the best interests of the safety and viability of the Harbor. It therefore recommended that the Code be amended to remove the Harbor Commission from the list of City boards and commissions subject to the limitation contained in Section 2-33.

This item must be read on two separate days. This item was given a first reading on May 21, 2018. Five affirmative votes are required for passage after public comment.

**Order 220-17/18
(Tab 22)**

Amendment to Portland City Code Chapters 2 and 15 Re: Ending Collection of Past Due Personal Property Tax from Subsequent Property Owners – Sponsored by the Economic Development Committee, Councilor Justin Costa, Chair.

The Economic Development Committee met on May 1, 2018 and voted unanimously to forward this item to the City Council with a recommendation for passage.

This action seeks to amend the Portland City Code in order to rectify situations wherein an applicant is unable to obtain a permit or license from the City as a result of overdue personal and/or real property taxes owed by someone other than the applicant.

Without this amendment, leaseholders and property owners have discovered that unless the past due debts/amounts owed by other individuals are paid, they will not be able to receive a permit or license from the City. While this has allowed the City to collect on past due amounts, the payments have often come as a surprise to property owners or lease holders who have vocally objected to paying the debts of others as unfair.

The City Manager and his staff agree that requiring such payments is not in the best interest of the City and is therefore hereby requesting that the Portland City Code be amended to allow him discretion to address these issues as they arise.

This item must be read on two separate days. It was given a first reading on May 21, 2018. Five affirmative votes are required for passage after public comment.

**Order 221-17/18
(Tab 23)**

Amendment to Portland City Code Chapter 14 Re: Adding a New Section 14-140.5 (Munjoy Hill Conservation Overlay District) Replacing the Existing Section 14-140.5 (Munjoy Hill Interim Planning Overlay District) - Sponsored by the Planning Board, Sean Dundon, Chair.

The Planning Board met on May 8, 2018 and voted unanimously (7-0) to forward this item to the City Council with a recommendation for passage.

Following six months of stakeholder meetings, including two public listening sessions, the Planning Board is recommending creation of a new overlay district to regulate development in the R-6 zone on Munjoy Hill. These amendments would create additional dimensional standards for development; add requirements regulating design of items such as roof lines and parking location; and add a demolition review process that would temporarily stay removal of buildings that meet standards for being 'preferably preserved. These ordinance changes are designed to ensure that new development and redevelopment on Munjoy Hill is compatible with the existing built form in the area.

This item must be read on two separate days. It was given a first reading on May 21, 2018. In order for this amendment to take effect on June 5, 2018 staff is requesting that it be passed an emergency. Emergency passage requires seven affirmative votes after public comment.

**Order 222-17/18
(Tab 24)**

Amendment to Portland City Code Chapter 14 Re: Additions to Existing Buildings - Sponsored by the Planning Board, Sean Dundon, Chair.

The Planning Board met on May 8, 2018 and voted unanimously (7-0) to forward this item to the City Council with a recommendation for passage.

These amendments would simplify and modernize the requirements for additions to non-conforming structures in the City in order to better accommodate owners' desire to put limited additions on these structures. A non-conforming structure would be allowed to add a one-time, one-story addition onto a non-conforming section, provided that any addition does not otherwise increase the non-conformity of the building.

These amendments came out of the Munjoy Hill outreach process based on the concern that the existing language made it difficult to add on to existing homes and, therefore, encouraged demolition over renovation.

This item must be read on two separate days. It was given a first reading on May 21, 2018. In order for this amendment to take effect on June 5, 2018 staff is requesting that it be passed an emergency. Emergency passage requires seven affirmative votes for passage after public comment

**Order 223-17/18
(Tab 25)**

Amendment to Zoning Map Re: Munjoy Hill Neighborhood Conservation Overlay District – Sponsored by the Planning Board, Sean Dundon, Chair.

The Planning Board met on May 8, 2018 and voted unanimously (7-0) to forward this item to the City Council with a recommendation for passage. This item must be read on two separate days. This is its first reading.

This is a companion order to Order 221-17/18 and Order 222-17/18 above. It would replace the Munjoy Hill Interim Planning Overlay District with a new Overlay Zone.

This item must be read on two separate days. It was given a first reading on May 21, 2018. In order for this amendment to take effect on June 5, 2018 staff is requesting that it be passed an emergency. Emergency passage requires seven affirmative votes after public comment

ORDERS:

**Order 242-17/18
(Tab 26)**

Order Expanding the Geographic Area of the Portland Downtown - Sponsored by the Economic Development Committee, Councilor Justin Costa, Chair.

The Economic Development Committee met on May 15, 2018 and voted unanimously (3-0) to forward this item to the City Council with a recommendation for passage.

City Council authorization of the expansion of the Portland Downtown (PD) business improvement district and annual documents are needed for the continued operation of PD.

This includes: (1) Authorizing the proposed expansion; (2) Adopting Development Program for the PD for FY2019; (3) Assessing Maintenance and Implementation Assessments in the PD District for FY2019; (4) authorizing the Master Agreement for work to be done by PD; and (5) authorizing the Supplemental Services Agreement for work to be done by the City.

PD's FY2019 budget is funded from special assessments on all real estate in the current and/or expanded District to fund the PD development program expenses for FY2019.

The mill rate to raise this assessment is \$1.11 cents per \$1,000 of property value for the current district, or a total FY2019 budget of \$932,702. Should the City Council approve of the district expansion, this mill rate would be reduced to \$1.03 per \$1,000 of property value for both the current and expanded area, or a total FY2019 budget of \$962,162. The prior mill rate of \$.92 per \$1,000 of property value had been the same rate for the past nine (9) years.

Included in the City Council meeting packet is PD's 2018/2019 work plan, along with the Supplemental Services Agreement between PD and the City to contract with the City to provide specified Police public safety services and Public Works services to support downtown cleanliness such as sidewalk snow plowing and sweeping and Summer clean-up.

This item must be read on two separate days. This is its first reading.

Orders 243-17/18, 244-17/18, 245-17/18 below are companion orders to Order 242-17/18.

**Order 243-17/18
(Tab 27)**

Order Adopting Development Program for Portland Downtown for Fiscal Year 2018-2019 - Sponsored by Jon P. Jennings, City Manager.

This item must be read on two separate days. This is its first reading.

**Order 244-17/18
(Tab 28)**

Order Assessing Maintenance and Implementation Assessments for Portland Downtown for Fiscal Year 2018-2019 – Sponsored by Jon P. Jennings, City Manager.

This item must be read on two separate days. This is its first reading.

**Order 245-17/18
(Tab 29)**

Order Approving and Authorizing the Fiscal Year 2019 Master Agreement and Supplemental Services Agreement with Portland Downtown – Sponsored by Jon P. Jennings, City Manager.

This item must be read on two separate days. This is its first reading.

AMENDMENTS:

**Order 246-17/18
(Tab 30)**

**Amendment to Portland City Code Chapter 19 and Chapter 28
Re: Paying for Street Parking with an App – Sponsored by Jon P.
Jennings, City Manager**

This amendment will allow people to pay at parking meters with a mobile payment app, which will also notify them when their parking session is about to expire, so they can extend their time at the meter without physically going to the meter, up to the two-hour maximum.

This item must be read on two separate days. This is its first reading.

**Order 247-17/18
(Tab 31)**

**Amendment to Portland City Code Chapter 14 Re: Affordable
Housing – Sponsored by the Planning Board, Sean Dundon, Chair.**

The Housing Committee and Mayor Strimling asked the Planning Board to consider proposed amendments to Division 30. Affordable Housing of the Land Use Code and to make a recommendation to the City Council regarding the proposals. The Housing Committee took up four proposals, two from staff and two from Mayor Strimling, at their November 3 and 17 meetings and forwarded them to the Planning Board for their input:

A proposal from Mayor Strimling to increase the inclusionary zoning requirement from 10% to 20% (forwarded without a positive recommendation);

A proposal from Mayor Strimling to lower the income levels for affordable units from “workforce” to “low income (forwarded without a positive recommendation);

A proposal from staff to require that projects that provide units on- or off-site make a fee-in-lieu payment for any fractional units required (forwarded with a positive recommendation); and

A proposal from staff to eliminate the current sunset provision in the ordinance (forwarded without a positive recommendation.)

The Planning Board held a workshop on February 13 and a public hearing on May 8, 2018. After their hearing and discussion, the Board voted as follows:

To recommend an amendment to the Inclusionary Zoning Ordinance to include a fractional fee-in-lieu payment when units are provided on site.

To recommend an amendment to the Inclusionary Zoning Ordinance to remove the sunset clause.

Not to recommend the Mayor's proposal to amend the Inclusionary Zoning Ordinance to increase the percentage of mandatory affordable units from 10% to 20%, which was not recommended by the Planning Board.

Not to recommend the Mayor's proposal from the Mayor to amend the Inclusionary Zoning Ordinance to change the current workforce housing requirement to a low-income housing requirement.

In addition, the Board recommends the amendments prepared by staff (attachment 1 in the agenda backup) that are clarifying or housekeeping amendments.

This item must be read on two separate days. This is its first reading.

**Order 248-17/18
(Tab 32)**

**Amendment to Portland City Code Chapter 14 Re: Street Access
- Sponsored by the Planning Board, Sean Dundon, Chair.**

The Planning Board met on May 17, 2018, and voted unanimously (6-0, Whited absent) to forward this item to the City Council with a recommendation for passage.

Section 14-403 Street Access is contained within Division 24, Use Regulations and Exceptions of the Land Use Code.

It applies to both developed and undeveloped streets by establishing minimum street requirements to be met prior to obtaining building permits.

The goals of the text amendments are to increase the predictability and clarity of Section 14-403 while managing the competing needs of new housing construction, sustainability of infrastructure, and public safety. Maintenance of public roadways and related infrastructure is a significant expense for the City and one where our priority must be addressing deferred maintenance and existing needs.

As required by the Portland's Plan 2030, the city must try to find a balance between the sometimes competing needs of a sustainable, equitable, secure and connected community. The proposed amendments, unanimously recommended by the Planning Board, seek to achieve that balance by allowing development on undersized built streets that meet minimum standards for emergency services and to continue to require undeveloped streets to be improved to meet current city street standards. The substance of proposed amendments remains consistent with current policy, while seeking to simplify and clarify the regulations.

This item must be read on two separate days. This is its first reading.

**Order 249-17/18
(Tab 33)**

**Amendment to Portland City Code Chapter 25. Streets, Sidewalks, and
and Other Public Places Article VIII. Removal of Snow and Ice -
Sponsored by the Sustainability and Transportation Committee,
Councilor Spencer Thibodeau, Chair.**

The Sustainability and Transportation met on April 23, 2018 and voted unanimously (3-0) to forward this item to the City Council with a recommendation for passage.

The proposed amendments enhance the ability of City staff to enforce provisions of City Code that require the owners of property abutting sidewalks and ADA ramps to make them safe for pedestrian use by clearing accumulations of snow and ice. The specifically define the responsibilities of commercial property owners to create and maintain passage 4 feet wide within 12 hours after snow ceases to fall. Residential property owners must create and maintain passage 4 feet wide 18 hours after City snow clear efforts end. The ordinance contains escalating penalties for non-compliance that reach \$1000 for commercial property owners and \$250 for residential property owners. Any property owner who commits three offenses in one winter season may be declared a repeat offender and the City may act to remove snow immediately after snow has ceased to fall and to recover costs from the property owner.

This item must be read on two separate days. This is its first reading.

EXECUTIVE SESSION:

1. **Bargaining Guidance for Local 740, International Association of Firefighters, AFL-CIO Pursuant to 1 M.R.S. Section 405(6)(D) – Sponsored by Jon P. Jennings, City Manager.**
2. **City’s Legal Rights and Duties Re: Opioid Lawsuit Pursuant to 1 M.R.S. Section 405(6)(E) – Sponsored by Danielle West-Chuta, Corporation Counsel.**